

COMMON QUARK KEYBOARD SHORTCUTS

UNIVERSAL (MOST MACINTOSH APPLICATIONS)

cmd-S	save
cmd-P	print
cmd-O	open
cmd-W	close
cmd-C	copy
cmd-X	cut
cmd-V	paste
cmd-A	select all
cmd-Z	undo
cmd-period	cancel
tab	next field in dialog box
shift-tab	previous field in dialog box

QUARK NAVIGATION SHORTCUTS

opt	hand
F7	show/hide guides
ctrl	zoom larger
ctrl-opt	zoom smaller
cmd-I	show/hide invisibles
cmd-zero	fit in window
cmd-1	full size

QUARK LAYOUT SHORTCUTS

cmd	temporary select tool
cmd-K	kill frame
cmd-opt-shift-F	fit picture in box

cmd-drag handle	stretch contents
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cmd-opt-shift drag handle	resize contents
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QUARK TYPOGRAPHIC SHORTCUTS

shift-return	forced line break
enter	forced column/page break
cmd-hyphen	soft hyphen
opt-hyphen	en dash
opt-shift-hyphen	em dash
cmd-space	non breaking space

QUARK FONT CONTROL SHORTCUTS

cmd-opt-shift-M	measurements/font
cmd-opt-shift->	increase size (font or picture)
cmd-opt-shift-<	decrease size (font or picture)
cmd-shift->	increase font size (preset)
cmd-shift-<	decrease font size (preset)
cmd-shift-"	increase leading
cmd-shift-:	decrease leading
cmd-opt-shift-{	track less
cmd-opt-shift-}	track more
cmd-shift-{	track even less
cmd-shift-}	track even more
cmd-opt-shift-+	increase baseline shift
cmd-opt-shift-hyphen	decrease baseline shift
cmd-]	stretch type 5%
cmd-[condense type 5%